

ADMINISTRATION	1 – 2 Hours Per Week	3 - 5 Hours Per Week	Once a Month	Periodic/ Seasonal/ As Needed	Family Friendly	Work at Home
Building & Grounds						
•Spring & Fall Clean-up				√	√	
•Painter				√		
•Contractor				√		
•Handyperson				√		
•Gardener				√	√	
Interior Improvement				√		
Communications						
•Website Designer			√			√
•Website Maintainer	√					√
•Press Release Writer	√					√
•Newsletter Editor			√			√
•Bulletin Board Editor	√					
•Photographer				√		
•Historian/Scrapbooker				√		√
Finance Team						
•Offering Counter			√			
Nursery						
•Babysitter			√			
Office Assistant				√		
Office Mail Assistant	√			√		